



Kailua Intermediate School PTSA Meeting
Wednesday, August 19, 2015
5:30 PM, KIS Library

Meeting Notes

Meeting was called to order by KIS PTSA President Maille Chong at 5:37 pm.

- 1) Introductions by all (26 attendees)
- 2) Approval of May 20, 2015 Minutes. Approved as submitted by former Secretary Christina Zimmerman
- 3) Treasurer's Report by Mark Hildebrandt
 - a. Safeway participation in eScrip has concluding as of 1 Aug 2015. Last year it paid us over \$4,000 or 95% of PTSA budget income. Majority of fundraising is done passively.
 - b. New signature card needed for checking account.
- 4) Unfinished Business
 - a. Maille nominated Michael Fry for Secretary, seconded by XXXX. Appointment carried by show of hands
 - b. Volunteer Committee
 - i. Membership committee (58 current members) Chelsea volunteered to head. Maille will hand over current KIS PTSA applications.
 - ii. Facebook and Social Media – Sahara LeVine volunteered (not in attendance)
 - iii. Box Top Brenda Jenson current – Kelly Hetrick and Kim Francis volunteered to assist.
 - c. Target Red Card Coordinator – Brenda Jensen
 - i. Go online, manage your card, designate KIS PTSA as your donation
 - d. eScrip coordinator/Marketing Team – Michael Fry
 - e. Habilitat Ryan and Michael presented fundraising option – trees and wreaths – Michael Fry and Maille to sync up with Habilitat
 - f. Suggestion involving students in fundraising with sports was officered by a student B. Hetrick.
- 5) Marquee Update – In progress. Parent Jack Lyden is overseeing this effort. It will be raised to increase visibility. \$700 budgeted was approved at the 5/20/15 meeting.
- 6) Reports
 - a. Principal (Dr. DeLong) – distributed the "Stay the Course" list of initiatives. Shared preliminary scores on standardized test. Favorable KIS results vs. states baseline. ACT may be made optional by the state - TBD. Our school is nominated for a DOE science and engineering award. KIS won State Buddies award. Kudos given to student leadership for coordinating signature drive for changing some of the language used with and for special needs students. Vandalism is becoming a problem – including graffiti. Multi prong approach to dissuade activity. Cameras will be installed. More communication regarding locations and protocol to be sent home to parents.

- b. Vice Principal (Carmen Craig): A heart-felt “Thank you for the gift of your children” was given. Safety! Safety! Traffic safety discussed. 94 incidents so far involving students and teachers both on and off campus. Helmets need to be worn when riding bikes. Additional campus traffic safety communication will be distributed. Fire drill coming up next week. Off-site drill to be held 11/25, the day before Thanksgiving break. Other emergency drills taking place as required. Bicycle safety classes – Hawaii Bicycling League is willing to come on site and educate on safety and teach bike repair if desired. Parent Transportation Survey sent home tomorrow.
- c. Faculty (Karen Frato-Hildebrandt): Many new young and enthusiastic teachers this year. In-service was given on Maslow’s need. Back to School Night is tomorrow 8/20, please come, meet our fantastic teachers, and support your student. PTSA hosts a faculty dinner which is greatly appreciated since our teachers live all around the island and are working almost up to the time parents arrive this night every year. Technology initiative to provide carts for teams.
- d. PCNC (Laurie Ahlgren): Bicycle/Transportation survey. To go to parents tomorrow and is due back Monday 8/24. New Military Family Counselor, Yonie Herrera will attend our next PTSA meeting. She just started at KIS today. First principal coffee on 9/1, 8am, in PCNC Room 121B at the back of campus. Teacher wish lists are addressed via www.communityhelpingschools.org and www.donorschoose.org and donations to KIS PTSA.
- e. Student Activities (Sarah Christensen): Student council: C. Tanaka, R. Johnson, T. Bush presented – Leadership passed out candy and quotes for teachers first day and was on campus to support the first day for 7th graders. Last year’s 4th quarter honor role was celebrated 8/14 for the now 8th graders. Planned activities 1) an expanded School Senate, 2) Family movie night 9/17, 3) Spirit Week 9/28-10/2, and 4) quarterly Exploratory Day activities. Will add a 7th grade action period. Our KIS Leadership Students are also planning to help other leadership students at our feeder elementary schools.
- f. President (Maille Chong): Action period (homeroom) areas of interest. Where does the money and donations the PTSA go? Activities during action periods for teachers – special learning activities – i.e. tarp for hydroponics class, quarterly Citizenship Awards students recommended by their teachers. Maille to lead initiative to develop guidelines for teacher/department reimbursements to so PTSA can satisfy these requests and fundraise accordingly versus being presented at meetings with money requests without at least the executive board having a heads up. Joyceline Lee to work with Maille. Committee is needed to revise by-laws. Maille, Karen, and Laurie volunteered. RuthEllen to be contacted and included.
- g. Vice President (RuthEllen Bowen): Could not attend.
- h. Membership (Chelsea Hong): To date we have 58 members. Maille will push for more membership tomorrow evening at our Back to School Night.
- i. Amazon and eScrip TBD
- j. Facebook/Social Media (Sahara LeVine): not in attendance

7) Announcements

- a. “Cool our Keiki” group on Facebook to address the heat is headed by a KIS parent. Requesting fan donations.

- b. Kathleen (Librarian) manages our school website and upkeep our PTSA page. Keep her current and our page will be current. She also needs donations of gently used young adult books, comic books (Manga), graphic novels, etc. The Book Fair begins tomorrow night and runs all through next week– volunteers need.
 - c. New/gently used Refrigerator is needed for teacher lounge. Contact Karen Frato-Hildebrant.
- 8) Next meeting to be held Wednesday. September 16th, 5:30 pm, Library

Please direct comments, questions, or concerns on these notes to the Secretary, Michael Fry at KISPTSA@gmail.com.