



STATE OF HAWAII  
DEPARTMENT OF EDUCATION

P.O. BOX 2360  
HONOLULU, HAWAII 96804

OFFICE OF SCHOOL FACILITIES AND SUPPORT SERVICES

August 11, 2015

Dear Parents of School Bus Riders,

This is a friendly reminder that students who wish to use bus transportation to and/or from school must submit a bus pass application to the school office. If you have already done this, thank you! We look forward to serving you.

If you have not yet submitted an application and wish to continue using bus service, please immediately submit your bus pass application to the school office along with the applicable payment. Bus pass application forms are available at school or from the school bus driver. While new riders have been allowed to board the bus until now without a valid bus pass, please be advised that bus drivers everywhere will begin enforcing the department's bus pass policies beginning Monday, August 17, 2015. The following is the Department's bus pass policy:

Beginning Monday August 24, 2015.

Middle School and Elementary School Students who fail to display a valid temporary or permanent bus pass in the mornings upon demand will be transported to school. However, the bus driver will:

1. Instruct the student to obtain a temporary bus pass from the school office before the next ride, and
2. Report the incident to the school principal.

High School Students who fail or refuse to display a valid temporary or permanent bus pass in the mornings upon demand will not be permitted to board the bus.

*NOTE: Continued failure to display a valid bus pass in the morning may result in disciplinary action by the school.*

Students in all grades who fail to display a valid bus pass in the afternoons upon demand may be required to obtain a replacement temporary bus pass from the school office before boarding the bus. Repeat offenders will not be permitted to board the bus.

Should you have any questions regarding this matter, please contact your school office or your District Transportation Officer:

Central Oahu	622-0537	Leeward Oahu	687-9519
Windward Oahu	233-3680	Honolulu Oahu	586-3343
Kauai	241-7120	Maui	243-1171
West Hawaii	327-9500	East Hawaii	974-6411